



Office of Purchasing and Supply Services  
Facilities Administration Building  
13300 Old Marlboro Pike, Room 20  
Upper Marlboro, MD 20772  
301-952-6560 Fax: 301-952-6605

*Robert Johnson, Esq., Director*

## NOTICE OF CONTRACT AWARD

June 16, 2017

**Combined Services, Inc.**  
10400 Eaton Place, Suite 101  
Fairfax, VA 22030  
Tel: 703.352.9070  
Fax: 703.352.9071  
Contact: **William E. Turner**  
Email: [wturner@csiva.us](mailto:wturner@csiva.us)

**Buyer: Donna Parks**  
**Phone: 301.952.6567**  
**Fax: 301.952.6605**  
**Email: [donna.parks@pgcps.org](mailto:donna.parks@pgcps.org)**

**Subject: IFB 017-17 GENERATOR REPLACEMENT AT SIX (6) LOCATIONS**

**Combined Services, Inc.** has been selected as the vendor to provide services in accordance with the above-mentioned **IFB 017-17**. This contract sets-forth the terms and conditions and is provided for your review and acceptance. Any changes or additions made by your company must first be accepted by the Purchasing Division before the contract is valid.

The intent of this contract is to provide the Board with an expedited means of procuring supplies and/or services at the lowest cost. This contract is for the convenience of the Board and is considered by Purchasing Department to be a "Non-Exclusive" use contract. The Board does not guarantee any usage. The Board will not be held to purchase any particular Brand, in any groups, prices or discount ranges, but reserves the right to purchase any item/items listed in the price schedule submitted.

Until the contract is signed by **Combined Services, Inc.** and the BOARD, authorization for commence to service sites on behalf of the contract is forbidden. Please sign below and return all documents to the PURCHASING OFFICE within Ten (10) business days. Failure to sign the contract award and return all required documents within the specified time, shall rule your offer null and void and, therefore, award shall be made to the next low responsive bidder.

### **PERFORMANCE/PAYMENT BOND**

A 100% Performance Bond and 100% Labor and Material Payment Bond or Certified Check in the amount of **\$275,000** made in favor of the **BOARD OF EDUCATION OF PRINCE GEORGE'S COUNTY, UPPER MARLBORO, MARYLAND 20772-9983**, must be submitted to the PURCHASING OFFICE with the returned signed NOTICE OF AWARD WITHIN TEN (10) DAYS.

### **CONTRACT TERM**

The term of the contract will be from date of award until project completion.

**CONTRACT AWARD ESTIMATED AMOUNT**

The estimated amount of award is: **\$275,000.00**

**THIS NOTICE OF AWARD IS NOT AN ORDER TO COMMENCE SERVICE/WORK OR TO MAKE DELIVERIES** at this time. Commence service/work/deliveries only after receipt of a purchase order(s) signed by the Purchasing Agent.

ALL PURCHASE ORDERS placed throughout the terms of the contract will require delivery/service in accordance with the offered time(s).

**LIQUIDATED DAMAGES/FAILURE TO PERFORM WORK**

The successful Awardee accepts this contract with the understanding that should they fail to complete the work in an acceptable manner and in the time stated, shall be subject to the payment of liquidated damages as stated in the solicitation documents.

**AVAILABILITY OF FUNDS**

The contract shall be deemed executory only to the extent of appropriations available to the BOARD for the purchase of such articles. The obligation of the BOARD on all contracts, including those which envision funding through current and successive fiscal years, shall be contingent upon actual Board appropriations for the fiscal year(s) involved.

This notice of award, plus the solicitation, your offer and any pertinent documents will constitute the entire contract after acceptance by your firm and the BOARD. Please refer to the IFB 017-17 for all applicable terms and conditions.

**CRIMINAL BACKGROUND CHECK/PHOTO IDENTIFICATION BADGE**

It is the responsibility of the Consultant to make certain that its employees, agents, volunteers, and contractors who have contact with students be fingerprinted and have a background check in compliance with Title 5, Subtitle 5, Part VI, of the Family Law Article of the Maryland Code.

A. Employees Having Direct Contact with Students:

Any and all current and future employees of Consultant/Contractors who may have direct contact with students must have a criminal background check and fingerprinting conducted by the Finger Printing Office of the Board before 14 days before beginning work. Previous background checks will not be accepted. The fee for the background check shall be paid by the Consultant/Contractors by check or money order at the time the fingerprinting is performed. No employee can begin work in a PGCPs Schools until results have been received. Violation of this provision may result in Termination for Cause.

B. Employees Do Not Have Direct Contact With Students:

Employees of Consultant/Contractor who will be placed in a PGCPs Schools but will not have direct contact with students must have on record a Criminal Justice Information Service (CJIS) and NCIC background checks. Copies of the background checks must be forwarded to the Contract Officer before services can commence. Every two years the Consultant shall submit copies of background checks to the Contract Officer. Should any employee be flagged during the term of this agreement, the Consultant shall contact the Contract Officer within 24 hours of notification. Violation of this provision may result in Termination for Cause.

C. Employment of Child Sex Offenders:

The Consultant/Contractor shall at all times be compliant with the Criminal Procedure Article of Annotated Code of Maryland Section 11-722 that states that a person who enters a contract with a County Board of Education or a nonpublic school may not knowingly employ an individual to work at a school if the individual is a registered child sex offender. If a registered child sex offender is employed by the Consultant/Contractor, the Consultant/Contractor is prohibited from assigning that employee to perform management, delivery, installation, repair, construction or any other type of services on any The Board property. Violation of this provision may result in Termination for Cause.

**LIQUIDATED DAMAGES/FAILURE TO PERFORM WORK**

The successful Awardee accepts this contract with the understanding that should they fail to complete the work in an acceptable manner and in the time stated, shall be subject to the payment of liquidated damages as stated in the solicitation documents.

**INSURANCE**

A Certificate of Insurance, made in favor of the Board of Education of Prince George's County, Upper Marlboro, Maryland 20772-9983, must be submitted to the PURCHASING OFFICE with the returned signed NOTICE OF AWARD within ten (10) business days. The certificate should reference the Solicitation Number as shown herein. It will be the responsibility of the contractor to ensure that a current Certificate of Insurance is on file in the Purchasing Office during the entire period of the contract.

This notice of award, plus the solicitation and any pertinent documents will constitute the entire contract after acceptance by your firm and the BOARD. Please refer to the **IFB 017-17** for all applicable terms and conditions.

ACCEPTED BY:

**FOR THE FIRM:**

**FOR THE BOARD OF EDUCATION:**



6/22/17



6/29/17

SIGNATURE

DATE

SIGNATURE

DATE

William E. Turner

Robert Johnson, Esq.

NAME

NAME:

President

Director, Purchasing & Supply Services

TITLE

TITLE

Combined Services, Inc.

FOR THE BOARD OF EDUCATION  
OF PRINCE GEORGE'S COUNTY  
UPPER MARLBORO, MARYLAND 20772

FIRM

CONTRACT PRICING

Item No.	Item Description for Laurel Elementary School	Unit	Qty	Contract Value
1	Disconnect and Dispose of Existing Generator	EA	1	\$1,000.00
1a	Furnish and Install New Generator	EA	1	\$40,000.00
1b	Brand Model & Model Gillette SP-200 3-4L1			included
2	Disconnect and Dispose of Automatic Transfer Switch	EA	1	\$500.00
2a	Furnish and install New Transfer Switch	EA	1	\$2,000.00
2b	Brand Model & Model ASCO 3 ATS A 330NGC	EA	1	included
3	Disconnect and Dispose of Existing Battery Charger	EA	1	\$0.00
3a	Furnish and Install New Battery Charger	EA	1	\$0.00
3b	Proposed: Brand Model & Model Guest 2608A B-01	EA	1	included
	<b>Total for Laurel ES</b>			<b>\$43,500.00</b>

CONTRACT PRICING

Item No.	Item Description for Buck Lodge Middle School	Unit	Qty	Contract Value
1	Disconnect and Dispose of Existing Generator	EA	1	\$1,000.00
1a	Furnish and Install New Generator	EA	1	\$75,000.00
1b	Brand Model & Model MTU 10V0 68G S125	EA	1	included
2	Disconnect and Dispose of Automatic Transfer Switch	EA	1	\$500.00
2a	Furnish and install New Transfer Switch	EA	1	\$2,000.00
2b	Brand Model & Model ASCO 3 ATS A 3200NGC	EA	1	included
3	Disconnect and Dispose of Existing Battery Charger	EA	1	\$0.00
3a	Furnish and Install New Battery Charger	EA	1	\$0.00
3b	Brand Model & Model Guest 2608A B-01	EA	1	included
	<b>Total for Buck Lodge MS</b>			<b>\$78,500.00</b>

CONTRACT PRICING

Item No.	Item Description for Francis Fuchs ECC School	Unit	Qty	Contract Value
1	Disconnect and Dispose of Existing Generator	EA	1	\$1,000.00
1a	Furnish and Install New Generator	EA	1	\$35,000.00
1b	Brand Model & Model Gillette SP-300 3-2N1	EA	1	included
2	Disconnect and Dispose of Automatic Transfer Switch	EA	1	\$500.00
2a	Furnish and install New Transfer Switch	EA	1	\$2,000.00
2b	Brand Model & Model ASCO 3 ATS A 3104CGC	EA	1	included
3	Disconnect and Dispose of Existing Battery Charger	EA	1	\$0.00
3a	Furnish and Install New Battery Charger	EA	1	\$0.00
3b	Brand Model & Model Guest 2608A B-01	EA	1	included
	<b>Total for Francis Fuchs ECC School</b>			<b>\$38,500.00</b>

CONTRACT PRICING

Item No.	Item Description for Kettering Middle School	Unit	Qty	Contract Value
1	Disconnect and Dispose of Existing Generator	EA	1	\$1,000.00
1a	Furnish and Install New Generator	EA	1	\$46,000.00
1b	Brand Model & Model Gillette SP-300 3-4N1	EA	1	included
2	Disconnect and Dispose of Automatic Transfer Switch	EA	1	\$500.00
2a	Furnish and install New Transfer Switch	EA	1	\$2,000.00
2b	Brand Model & Model ASCO 3 ATS A 370NGC	EA	1	included
3	Disconnect and Dispose of Existing Battery Charger	EA	1	\$0.00
3a	Furnish and Install New Battery Charger	EA	1	\$0.00
3b	Brand Model & Model Guest 2608A B-01	EA	1	included
	<b>Total Kettering MS</b>			<b>\$49,500.00</b>

CONTRACT PRICING

Item No.	Item Description for Oxon Hill Staff Development Center	Unit	Qty	Contract Value
1	Disconnect and Dispose of Existing Generator	EA	1	\$1,000.00
1a	Furnish and Install New Generator	EA	1	\$28,000.00
1b	Brand Model & Model Gillette SP-200 3-2L1	EA	1	included
2	Disconnect and Dispose of Automatic Transfer Switch	EA	1	\$500.00
2a	Furnish and install New Transfer Switch	EA	1	\$2,000.00
2b	Brand Model & Model ASCO 3 ATS A 370CGC	EA	1	included
3	Disconnect and Dispose of Existing Battery Charger	EA	1	\$0.00
3a	Furnish and Install New Battery Charger	EA	1	\$0.00
3b	Brand Model & Model Guest 2608A B-01	EA	1	included
	<b>Total for Oxon Hill Staff Development Center</b>			<b>\$31,500.00</b>



CONTRACT PRICING

Item No.	Item Description for Lewisdale ES	Unit	Qty	Contract Value
1	Disconnect and Dispose of Existing Generator	EA	1	\$1,000.00
1a	Furnish and Install New Generator	EA	1	\$30,000.00
1b	Brand Model & Model Gillette SP-200 3-4L1	EA	1	included
2	Disconnect and Dispose of Automatic Transfer Switch	EA	1	\$500.00
2a	Furnish and install New Transfer Switch	EA	1	\$2,000.00
2b	Brand Model & Model ASCO 3 ATS A 330NGC	EA	1	included
3	Disconnect and Dispose of Existing Battery Charger	EA	1	\$0.00
3a	Furnish and Install New Battery Charger	EA	1	\$0.00
3b	Brand Model & Model Guest 2608A B-01	EA	1	included
	<b>Total Lewisdale ES</b>			<b>\$33,500.00</b>
	<b>Total for Laurel ES</b>			<b>\$43,500.00</b>
	<b>Total for Buck Lodge MS</b>			<b>\$78,500.00</b>
	<b>Total for Francis Fuchs ECC School</b>			<b>\$38,500.00</b>
	<b>Total Kettering MS</b>			<b>\$49,500.00</b>
	<b>Total for Oxon Hill Staff Development Center</b>			<b>\$31,500.00</b>
	<b>Total Lewisdale ES</b>			<b>\$33,500.00</b>
	<b>Grand Total All Locations/Schools</b>			<b>\$275,000.00</b>